



* तमसो मा ज्योतिर्गमय *

फोन : 0141-2201300

श्री स्वराज गोविन्द पारीक स्नातकोत्तर शिक्षा महाविद्यालय, बनीपार्क, जयपुर

S.S.G. Pareek P.G. College of Education, Banipark, Jaipur

Notice

All are informed that a meeting will be organized by Internal Quality Assurance Cell at M.Ed. seminar hall on 08 October 2020 at 12.00 am.

(Dr. Kalpana Pareek)



Copy to:-

1. Principal
2. All departmental HODS
3. All IQAC members
4. Office copy

Agenda:

1. To Discuss Academic Calendar.
2. To Follow The Covid Guidelines.
3. Requirement of Online Teaching Tools. So That Online Teaching Not Effected.
4. Planning and Execution of Value Added Courses.
5. Planning and Execution of Add- On Courses.
6. Improvement in Infrastructure.
7. Organize Faculty Development Programme For Teaching and Non Teaching Staff.

PRINCIPAL

S.S.G. Pareek P.G. College of Education,
JAIPUR





Action taken report of meeting held on 12/02/2020.

| S. No. | Agenda | Action Taken |
|--------|-----------------------------------|----------------------------------------------------------------------------------------------------------------------------|
| 1. | Regarding Academic Calendar | Academic calendar prepare on time. |
| 2. | Add-On and Value Added Courses | As per decision Add-on and value added courses are planned and completed by student. |
| 3. | Outcomes of Mentor-Mentee | Timely solution of all problems related by Mentee |
| 4. | Faculty Publications | Many faculty member published their paper in International and National Conference as well as journals |
| 5. | Extension and Outreach Activities | Due to COVID -19 very less extension and outreach activities was scheduled. But we organized many COVID-19 awareness camp. |
| 6. | ICT Enable infrastructure | Outline and ICT based teaching promoted. |
| 7. | Best Practice | Both best practices activities as per decided by IQAC conducted on time |

IQAC MOM Held on 8 Oct 2020

Agenda 1- To Discuss Academic Calendar.

Due to COVID, many academic. Schedules are overlapped to each other so that the through the good academic calendar timely we can active all academic target.

Agenda No. 2- To Follow The Covid Guidelines.

As per the state and Central government guideline college have to strictly follow the court guideline in campus for all students as well as faculty member.




PRINCIPAL
S.S.G. Pareek P.G. College of Education
JAIPUR



Agenda No.3- Requirement of Online Teaching Tools. So That Online Teaching Not Effected.

In the pandemic situation, offline classes are not possible, so that institute require licensed online tools for so that teaching learning work can be completed Without affection.

Agenda No.4- Planning and Execution of Value Added Courses.

Due to COVID. Planning of new add-on and value added courses are very difficult. So that we planned to offered the all Previous offered add - on and value added courses.

Agenda No. 5- Planning and Execution of Add- On Courses.

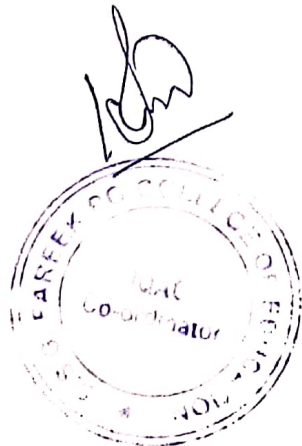
Faculty member and IQAC should be planned new add-on and value added courses as per the requirement of current scenario.

Agenda No. 6- Improvement in Infrastructure.

To deliver a good video lecture to the student, we have to create a facility in the campus for video recording.

Agenda No. 7- Organize Faculty Development Programme For Teaching and Non Teaching Staff.

Faculty Development programme are very essential for overall development of teaching and non teaching staff. So that more FDP should be planned for teaching and non teaching staff.



Handwritten signature

PRINCIPAL

S.S.G. Pareek P.G. College of Education
JAIPUR



* तमसो मा ज्योतिर्गमय *

फोन : 0141-2201300

श्री स्वरूप गोविन्द पारीक स्नातकोत्तर शिक्षा महाविद्यालय, बनीपार्क, जयपुर

S.S.G. Pareek P.G. College of Education, Banipark, Jaipur

ATTEANDANCE

| S.NO. | NAME | SIGNATURE |
|-------|-------------------------|-----------|
| 1 | Dr. Pramila dubey | |
| 2 | Dr. Sumitra Arya | |
| 3 | Dr. Kuldeep pareek | |
| 4 | Dr. Geeta parashar | |
| 5 | Dr. Arti kalani | |
| 6 | Dr. Kiran pareek | |
| 7 | Dr. Mona bohra | |
| 8 | Shri Ashok Kumar keshot | |
| 9 | Miss Nisha mahawar | |
| 10 | Dr. Asha gupta | |
| 11 | Dr. Kalpana pareek | |



PRINCIPAL
S.S.G. Pareek P.G. College of Education
JAIPUR





• तमसो मा ज्योतिर्गमय •

फोन : 0141-2201300

श्री स्वराज गोविन्द पारीक स्नातकोत्तर शिक्षा महाविद्यालय, बनीपार्क, जयपुर

S.S.G. Pareek P.G. College of Education, Banipark, Jaipur

Notice

All are informed that a meeting will be organized by Internal Quality Assurance Cell at M.Ed. seminar hall on 21 January 2021 at 12.00 am.

(Dr. Kalpana Pareek)



Copy to:-

1. Principal
2. All departmental HODS
3. All IQAC members
4. Office copy

Agenda:

1. To Follow The Covid Guidelines.
2. Syllabus Coverage.
3. Create The Video Recording Room.
4. Planning and Execution of Value Added Courses.
5. Planning and Execution of Add- On Courses.
6. Improvement in Infrastructure.
7. Motivate Faculty Member To Publish Their Papper in National Or International Journals and Conferences.
8. Organize Faculty Development Programme For Teaching and Non Teaching Staff.
9. Improve The Awareness in Student as well as Faculty Related to The Protection Environment.
10. Discuss The Feedback Analysis Report of Students, Alumni, Parents and Employer.

PRINCIPAL

S.S.G. Pareek P.G. College of Education
JAIPUR





* तमसो मा ज्योतिर्गमय *

फोन : 0141-2201300

श्री स्वरूप गोविन्द पारीक स्नातकोत्तर शिक्षा महाविद्यालय, बनीपार्क, जयपुर

S.S.G. Pareek P.G. College of Education, Banipark, Jaipur

Action taken report of meeting held on 08/10/2020.


| S. No. | Agenda | Action Taken |
|--------|-------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------|
| 1. | To Discuss Academic Calendar. | Academic calendar prepared on time. |
| 2. | To Follow The Covid Guidelines. | As per the state and Central government guideline, college follow strictly all these guidelines. |
| 3. | Requirement of Online Teaching Tools. So That Online Teaching Not Effected. | College Should Take Online classes on Google meet, Zoom meet. |
| 4. | Planning and Execution of Value Added Courses. | College successfully planned add-on and value added courses and timely completed by Student. |
| 5. | Planning and Execution of Add- On Courses. | College successfully planned add-on and value added courses and timely completed by Student. |
| 6. | Improvement in Infrastructure. | Some class with ICT enable equipment. |
| 7. | Organize Faculty Development Programme For Teaching and Non - Teaching Staff. | College organized four FDP teaching and non- teaching staff. |

IQAC MOM Held on 21 Jan 2021

Agenda 1- To Follow The Covid Guidelines.

After completion of first wave of covid college have to strictly follow the guidelines given by the government. All faculty members will be ensured that students follow COVID guidelines.




PRINCIPAL
S.S.G. Pareek P.G. College of Education
JAIPUR





* तमसो मा ज्योतिर्गमय *

फोन : 0141-2201300

श्री स्वरूप गोविन्द पारीक स्नातकोत्तर शिक्षा महाविद्यालय, बनीपार्क, जयपुर

S.S.G. Pareek P.G. College of Education, Banipark, Jaipur

Agenda No. 2- Syllabus Coverage.

All head of the department ensure that timely completion of syllabus. If any faculty member required additional classes, they can go for online mode.

Agenda No.3- Create The Video Recording Room.

During the first wave of COVID, everybody face a problem related to the lecture recording and quality of voice. So that institution should create a facility for recording the video.

Agenda No.4- Planning and Execution of Value Added Courses.

Some value added course are planned as per the demand of covid.

Agenda No. 5- Planning and Execution of Add- On Courses.

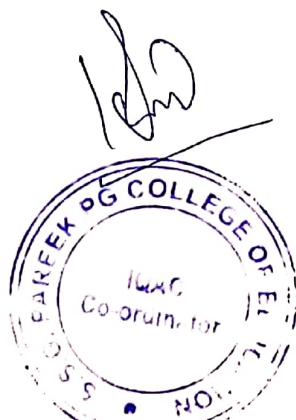
The gap in the curriculum provided by affiliating university can be filled through add-on course only so that head of department with principal should be decided some value added courses those are essential for students.

Agenda No. 6- Improvement in Infrastructure.

ICT enable infrastructure should be improved in college campus.

Agenda No. 7- Motivate Faculty Member To Publish Their Paper in National Or International Journals and Conferences.

For all over development of faculty member research very important. So that head of department should motivate all faculty member for publish more research paper, National, International, as well as in journals



Beant

PRINCIPAL
S.S.G. Pareek P.G. College of Education
JAIPUR





* तमसो मा ज्योतिर्गमय *

फोन : 0141-2201300

श्री स्वरूप गोविन्द पारीक स्नातकोत्तर शिक्षा महाविद्यालय, बनीपार्क, जयपुर

S.S.G. Pareek P.G. College of Education, Banipark, Jaipur

Agenda No. 8- Organize Faculty Development Programme For Teaching and Non - Teaching Staff.

For improve the teaching competencies, teaching staff, faculty development programme is very important. So some important fruitful faculty development programmed for teaching and non - teaching should be organized.

Agenda No. 9- Improve The Awareness in Student as well as Faculty Related to The Protective Environment.

Some self defense activity should be organized for the women students.

Agenda No. 10- Discuss The Feedback Analysis Report of Students, Alumni, Parents and Employer.

IQAC and Head of Department under the guidance of principal regularly taken a feedback from all stakeholders. So timely analyzed all needs of student and suggestion of other stakeholders.



PRINCIPAL

**S.S.G. Pareek P.G. College of Education
JAIPUR**



* तमसो मा ज्योतिर्गमय *

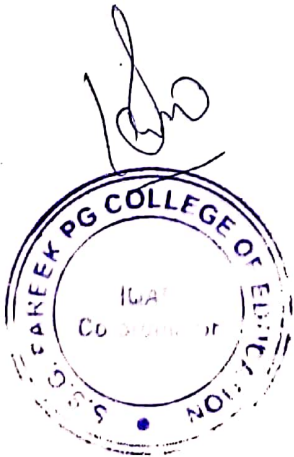
फोन : 0141-2201300

श्री स्वरूप गोविन्द पारीक स्नातकोत्तर शिक्षा महाविद्यालय, बनीपार्क, जयपुर

S.S.G. Pareek P.G. College of Education, Banipark, Jaipur

ATTEANDANCE

| S.NO. | NAME | SIGNATURE |
|-------|-------------------------|---------------|
| 1 | Dr. Pramila dubey | |
| 2 | Dr. Sumitra Arya | |
| 3 | Dr. Kuldeep pareek | |
| 4 | Dr. Geeta parashar | |
| 5 | Dr. Arti kalani | Absent |
| 6 | Dr. Kiran pareek | |
| 7 | Dr. Mona bohra | |
| 8 | Shri Ashok Kumar keshot | |
| 9 | Miss Nisha mahawar | |
| 10 | Dr. Asha gupta | Absent |
| 11 | Dr. Kalpana pareek | |



PRINCIPAL
S.S.G. Pareek P.G. College of Education
JAIPUR





* तमसो मा ज्योतिर्गमय *

फोन : 0141-2201300

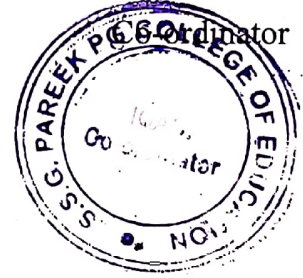
श्री स्वराय गोविन्द पारीक स्नातकोत्तर शिक्षा महाविद्यालय, बनीपार्क, जयपुर

S.S.G. Pareek P.G. College of Education, Banipark, Jaipur

Notice

All are informed that a meeting will be organized by Internal Quality Assurance Cell at M.Ed. seminar hall on 09 March 2021 at 12.00 am.

(Dr. Kalpana Pareek)



Copy to:-

1. Principal
2. All departmental HODS
3. All IQAC members
4. Office copy

Agenda:

1. To Follow The Covid Guidelines.
2. Syllabus Coverage.
3. Requirement of Online Teaching Tools. So That Online Teaching Not Effected.
4. Create The Video Recording Room.
5. Planning and Execution of Value Added Courses.
6. Planning and Execution of Add- On Courses.
7. Improvement in Infrastructure.
8. Improve The Awareness in Student as well as Faculty Related to The Protection Environment.
9. Analysis The Performance of Student in Early Examination.
10. Discuss The Feedback Analysis Report of Students, Alumni, Parents and Employer.

PRINCIPAL

S.S.G. Pareek P.G. College of Education
JAIPUR





* तमसो मा ज्योतिर्गमय *

फोन : 0141-2201300

श्री स्वरुप गोविन्द पारीक स्नातकोत्तर शिक्षा महाविद्यालय, बनीपार्क, जयपुर

S.S.G. Pareek P.G. College of Education, Banipark, Jaipur

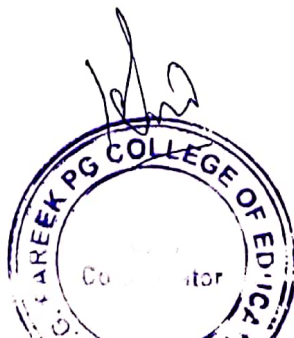
Action taken report of meeting held on 21/01/2021.


| S. No. | Agenda | Action Taken |
|--------|--------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------|
| 1. | To Follow The Covid Guidelines. | College follow all covid guidelines strictly in the campus |
| 2. | Syllabus Coverage. | College completed all the syllabus timely. |
| 3. | Create The Video Recording Room. | College make a ICT enable room for video recording. |
| 4. | Planning and Execution of Value Added Courses. | Value-added courses are skillfully prepared by the college and promptly finished by students. |
| 5. | Planning and Execution of Add- On Courses. | College successfully planned add-on and timely completed by Student. |
| 6. | Improvement in Infrastructure. | A few classrooms have ICT-enabled devices. |
| 7. | Motivate Faculty Member To Publish Their Papper in National Or International Journals and Conferences. | Every member of the faculty published their work in a national or international journal. |
| 8. | Organize Faculty Development Programme For Teaching and Non Teaching Staff. | College organized five FDP For Teaching and Non Teaching Staff. |
| 9. | Improve The Awareness in Student as well as Faculty Related to The Protective Environment. | College organized social awareness programme for disease free environment |
| 10. | Discuss The Feedback Analysis Report of Students, Alumni, Parents and Employer | College getting feedback through the massage and face to face ,all the problems solve by different ways . |

IQAC MOM Held on 09 March 2021

Agenda 1- To Follow The Covid Guidelines.

As per the state and Central government guideline college have to strictly follow the court guideline in campus for all students as well as faculty member.




PRINCIPAL
S.S.G. Pareek P.G. College of Education
JAIPUR





* तमसो मा ज्योतिर्गमय *

फोन : 0141-2201300

श्री स्वरूप गोविन्द पारीक स्नातकोत्तर शिक्षा महाविद्यालय, बनीपार्क, जयपुर

S.S.G. Pareek P.G. College of Education, Banipark, Jaipur

Agenda No. 2- Syllabus Coverage.

All head of the department ensure that timely completion of syllabus. If any faculty member required additional classes, they can go for online mode.

Agenda No.3- Requirement of Online Teaching Tools. So That Online Teaching Not Effected.

In the pandemic situation, offline classes are not possible, so that institute require licensed online tools for so that teaching learning work can be completed Without affection

Agenda No.4- Create The Video Recording Room.

During the first wave of COVID, everybody face a problem related to the lecture recording and quality of voice. So that institution should create a facility for recording the video.

Agenda No. 5- Planning and Execution of Value Added Courses.

Some value added course are planned as per the demand .


Agenda No. 6- Planning and Execution of Add- On Courses.

The gap in the curriculum provided by affiliating university can be filled through add-on course only so that head of department with principal should be decided some value added courses those are essential for students.

Agenda No. 7- Improvement in Infrastructure.

ICT enable infrastructure should be improved in college campus.




PRINCIPAL
S.S.G. Pareek P.G. College of Education, Banipark, Jaipur





श्री स्वराप गोविन्द पारीक स्नातकोत्तर शिक्षा महाविद्यालय, बनीपार्क, जयपुर

S.S.G. Pareek P.G. College of Education, Banipark, Jaipur

Agenda No. 8- Improve The Awareness in Student as well as Faculty Related to the Protective Environment

Some self defense activity should be organized for the women students.

Agenda No. 9- Analysis The Performance of Student in Early Examination.

In the early examination means terms test of the students all head of department should analyzed the slow learner student ,average learner student , advanced learner student .so that remedial classes can be planned accordingly .After identification of student advanced learner student should be participate in other quality activities.

Agenda No. 10- Discuss The Feedback Analysis Report of Students, Alumni, Parents and Employer

IQAC and Head of Department under the guidance of principal regularly taken a feedback from all stakeholders. So timely analyzed all needs of student and suggestion of other stakeholders.



PRINCIPAL
S.S.G. Pareek P.G. College of Education
JAIPUR



* तमसो मा ज्योतिर्गमय *

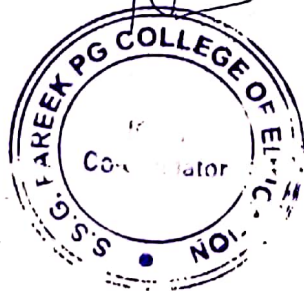
फोन : 0141-2201300

श्री स्वराय गोविन्द पारीक स्नातकोत्तर शिक्षा महाविद्यालय, बनीपार्क, जयपुर

S.S.G. Pareek P.G. College of Education, Banipark, Jaipur

ATTEANDANCE

| S.NO. | NAME | SIGNATURE |
|-------|-------------------------|-----------|
| 1 | Dr. Pramila dubey | |
| 2 | Dr. Sumitra Arya | |
| 3 | Dr. Kuldeep pareek | |
| 4 | Dr. Geeta parashar | |
| 5 | Dr. Arti kalani | |
| 6 | Dr. Kiran pareek | |
| 7 | Dr. Mona bohra | |
| 8 | Shri Ashok Kumar keshot | |
| 9 | Miss Nisha mahawar | |
| 10 | Dr. Asha gupta | |
| 11 | Dr. Kalpana pareek | |



PRINCIPAL

S.S.G. Pareek P.G. College of Education
JAIPUR

